



Admission Packet

Please complete all forms and return packet before your child's start date

Student Name: _____

Start Date: _____

All forms are available to download and print on our website

NEW and RETURNING STUDENTS - COMPLETE THESE FORMS:

- ☐ Foothills Preschool Admission Agreement (in this packet)
- ☐ Photo Release Form & Animal Care Handling Release (in this packet)
- ☐ Volunteer and Visitor policy acknowledgement form (in this packet)
- ☐ Current copy of immunization record
- ☐ Covid 19 waiver (on website: <http://foothillspreschool.org/enrollmenttuition.html>)

NEW STUDENTS ONLY - COMPLETE THESE STATE LICENSING FORMS:

- ☐ LIC 613A Personal Rights (on website)
- ☐ LIC 627 Consent for Emergency Medical Treatment (on website)
- ☐ LIC 700 Identification and Emergency Information (on website)
- ☐ LIC 701 Physician's Report (on website)
- ☐ LIC 702 Child's Preadmission Health History - Parent's Report (on website)
- ☐ LIC 995 Parent's Rights (on website)



Admission Agreement

Child's Full Name: _____ Date of Birth: _____

Guardian Full Name: _____

TUITION IS A YEARLY FEE. You may pay the yearly fee all at once or it can be broken into 10 installment payments with each payment being 1/10th of the total yearly fee. The first installment is due on the first day of school and the 10th installment is due on the 1st day of the last month of the school year. **Therefore, if you choose installment payments, the monthly installment amount is the same regardless of the number of days or holidays in the month.** **TUITION IS NON-REFUNDABLE.**

9am – 12pm (3 hour) Options:

- ☐ 2-Day (T/Th) 9am to 12pm (\$2850/year or 10 payments of \$285)
- ☐ 3-Day (MWF) 9am to 12pm (\$3850/year or 10 payments of \$385)
- ☐ 5-Day (M-F) 9am to 12pm (\$5000/year or 10 payments of \$500)

9am – 1pm or 8am - 12pm (4 hour) Options:

- ☐ 2-Day (T/Th) ☐ 9am to 1pm OR ☐ 8am - 12pm (\$3250/year or 10 payments of \$325)
- ☐ 3-Day (MWF) ☐ 9am to 1pm OR ☐ 8am - 12pm (\$4550/year or 10 payments of \$455)
- ☐ 5-Day (M-F) ☐ 9am to 1pm OR ☐ 8am - 12pm (\$6000/year or 10 payments of \$600)

8am – 1pm or 7am - 12pm (5 hour) Options:

- ☐ 2-Day (T/Th) ☐ 8am to 1pm OR ☐ 7am - 12pm (\$3750/year or 10 payments of \$375)
- ☐ 3-Day (MWF) ☐ 8am to 1pm OR ☐ 7am - 12pm (\$5350/year or 10 payments of \$535)
- ☐ 5-Day (M-F) ☐ 8am to 1pm OR ☐ 7am - 12pm (\$6800/year or 10 payments of \$680)

8am – 3pm (7 hour) Options:

- ☐ 2-Day (T/Th) 8am to 3pm (\$4850/year or 10 payments of \$485)
- ☐ 3-Day (MWF) 8am to 3pm (\$6500/year or 10 payments of \$650)
- ☐ 5-Day (M-F) 8am to 3pm (\$7550/year or 10 payments of \$755)

7am – 3pm (8 hour) Options:

- ☐ 2-Day (T/Th) 7am to 3pm (\$5500/year or 10 payments of \$550)
- ☐ 3-Day (MWF) 7am to 3pm (\$7400/year or 10 payments of \$740)
- ☐ 5-Day (M-F) 7am to 3pm (\$8650/year or 10 payments of \$865)

As a condition of enrollment for my child, I consent to, and will comply with, this admission agreement and the policies/procedures outlined in our parent handbook. Our parent handbook can be found on our website here: <http://foothillspreschool.org/enrollmenttuition.html>. I understand that the policies contained in this Admission Agreement and the Parent Handbook will remain in effect until notified otherwise by the Director of Foothills Preschool (FPS):

Parent/Guardian Signature: _____ Date: _____

Director's Signature: _____ Date: _____



PHOTO RELEASE

There are three ways that your child(ren's) photograph(s) may be used at Foothills Preschool. Please give your permission (yes/no) on each of the choices below.

Please check yes or no:

- ___ Yes ___ No: Printed pictures in and around the classroom for documentation of activities, kids love this!
- ___ Yes ___ No: Pictures may be uploaded to Procare private software to share with you during the school day.
- ___ Yes ___ No: Pictures may be used on our business social media sites.

I have read and understand this photo release form:

Child's Name: _____ Parent Name: _____

Parent/Guardian Signature _____ Date _____

=====

ANIMAL CARE HANDLING RELEASE

I (we), the undersigned, give our permission for our child, _____, to handle and care for the animals housed at Foothills Preschool. We acknowledge the fact that animals, even under the best circumstances, can be unpredictable and we will not hold Foothills Preschool accountable for any injury that occurs to my child while handling and caring for the animals on site.

Date: _____ Parent Name : _____ Signature: _____

Date: _____ Parent Name : _____ Signature: _____



Foothills Preschool

Volunteer and Visitor Policy

We love our preschool families and love to have visitors and volunteers! That said, due to California State law and Community Care licensing, there are guidelines we need to follow to ensure the safety and health of all of our enrolled children and avoid licensing fines. Here are the guidelines for volunteers and visitors at our school:

On site volunteers:

- Anyone who volunteers or has interaction for more than a few minutes with enrolled students during our operational hours onsite must submit a copy of their proof of vaccinations from a licensed physician showing up to date measles, pertussis and influenza.
- The influenza shot needs to be dated between 8/1 and 12/1 of the current year.
- Only adults over the age of 18 may volunteer on site during preschool hours.
- Siblings not enrolled in Foothills Preschool may not be on the grounds while their parents are volunteering during school hours.

Visiting and pick up/drop off times:

- Our campus will remain closed to the public except for pick-up's and drop-off's during operational hours.
- If you bring a child not enrolled at the school with you to pick up or drop off a FPS student, they must wait with you outside the classroom door for the teacher to open the classroom or dismiss the children. They may not co-mingle with the preschool children or use the school equipment.
- Children that start school at 9am must remain with their parents and wait near their classroom door until their teacher escorts them into the room. Per community care licensing, they may not co-mingle with the children who arrive at 8am on the playground or in the classrooms.
- After the school closes at 5pm, you may use the playground at your own risk.

I have read and understand the Foothills Preschool Visitor and Volunteer Policy and agree to abide by the guidelines outlined above throughout the duration of my child's enrollment at Foothills Preschool:

Guardian 1 - Printed Name: _____ Date: _____

Signature: _____

Guardian 2 - Printed Name: _____ Date: _____

Signature: _____